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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO 00-0420-0019**  
**MEMORANDUM**  
07 April 2020

For: **Regional Directors**  
**Schools Division Superintendents**  
**Public and Private School Heads**

Subject: **DEPED COMMONS ACCESS AND SUPPORT FOR PUBLIC AND PRIVATE SCHOOLS**

In view of the recent developments of COVID-19 situation where face-to-face instruction is no longer possible, the extension of the Enhanced Community Quarantine (ECQ) and the growing clamor from private school teachers, learners and parents, **DepEd Commons will now be available to both Public and Private Schools.**

Expanding DepEd Commons is one response to the challenge posed by COVID-19 and also a way to ensure continuity of education. DepEd Commons is an online platform that houses Open Educational Resources (OER) and enrichment activities created by teachers. These resources will be used as supplementary instructional tool which can be accessible either online or downloaded for availability offline.

**For easier access and to have analytics to enable support and direction to address needs, users will login in the system by providing some registration details (see Annex A).**

With overwhelming support from the learners, teachers and parents, the Information and Communications Technology Service (ICTS) will continue to innovate and finding ways to provide meaningful learning experiences and making it inclusive.

For questions or concerns about the DepEd Commons, send it to the ICTS- Educational Technology Unit at email address [edtech@deped.gov.ph](mailto:edtech@deped.gov.ph).

For information and appropriate action.

  
  
**ALAIN DEL B. PASCUA**  
Undersecretary



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**Office of the Undersecretary for Administration (OUA)**

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (BLSS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)]

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## ANNEX A: BASIC STEPS TO ACCESS DEPED COMMONS


1. Connect to the internet and visit [www.common.dep.gov.ph](http://www.common.dep.gov.ph)
2. Select your appropriate school category to either Public or Private.
3. Select from the drop-down menu by typing the name of your school which indicate the school ID.
4. Two options are available depending on whether you are STUDENT or TEACHER. Select the appropriate access for you.
5. By selecting the right Grade Level, DepEd commons will automatically provide you topics and materials that are suitable for your online study.
6. Finally, click SAVE and off you go! Welcome to DepEd Commons.



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Note: Indicating your Name and Email are optional at this stage. But it is important that you indicate those details for purposes of research that will eventually guide us to improve DepEd Commons.



DepEd Commons

Select your school

Public  Private

Antipolo City Senior High School-342175-SANTA CRUZ-CITY OF ANTL... ▾

Student  Teacher

Name (optional)

Email (optional)

[DepEd Commons User Guide](#) [Send us your Feedback](#)

Select a grade level ▾

- Spotlight (4)
- Kindergarten (27)
- Grade 1 (15)
- Grade 2 (17)
- Grade 3 (20)
- Grade 4 (37)
- Grade 5 (30)
- Grade 6 (41)
- Grade 7 (28)
- Grade 8 (26)
- Grade 9 (21)
- Grade 10 (15)
- SHS-Applied Subjects (11)
- SHS-Core Subjects (21)
- SHS-Specialized Subjects (18)
- ALS (AFBM Tertiary) (9)

Kindergarten (27) ▾

Kindergarten - Titik Mm, A...

Titik Mm, Aa at Ss (14)

KINDERGARTEN  
Titik Mm, Aa at Ss

Titik Ii, Oo at Ee (13)

Supplemental Reading (E-BOOKS) (0)

Lesson (Week 31-40)
Presentations

Google Drive Link  
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## **ANNEX B: CONTRIBUTING CONTENTS AND INSTRUCTIONAL MATERIALS IN DEPED COMMONS**

1. Both public and private school teachers can now contribute content materials to DepEd Commons by sending copies of QUALITY ASSURED instructional resources by emailing at [edtech@deped.gov.ph](mailto:edtech@deped.gov.ph).
2. These materials are subject to internal review process of DepEd before publishing in the DepEd Common site and made available for the public (teachers and learners). Our review process while it is rigorous, will assure our contributors that it will be expedited.
3. Contributors must ensure the authenticity of their original works, intellectual property and proper citation of references for non-original works. Preferably in Harvard style of referencing.

Harvard style referencing is an author/date method. Sources are cited within the body of your assignment by giving the name of the author(s) followed by the date of publication. All other details about the publication are given in the list of references or bibliography at the end.

4. Third party Educational Technology Solutions Partners (ETSP) are open to provide digital content or resources contribution to DepEd Commons. Provided, ETSP must not require any information from learners and teachers prior to access to their digital resource contribution nor to deploy any analytics technology to gather information directly or indirectly from any of its users. DepEd, however, can provide any report to ETSP that the former may deem necessary to improve their contents but not limited to users' feedback.

ETSP will be subject to future accreditation or certification by DepEd to ensure quality and relevance of their works cognizance of the DepEd curriculum guidelines.

5. The Educational Technology Unit (ETU) of DepEd has given the sole control to and management of DepEd Commons that include the process of uploading and approving content material to be included in the system.
6. All uploaded materials are subject for regular review further enhancement by DepEd to ensure the quality of instructional resources.



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