



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0821-0029
MEMORANDUM
04 August 2021

For: **Regional Directors and BARMM Education Minister**
All Regional PNPKI Focal Person and Team Members
Schools Division Superintendents
Division PNPKI Lead and Team Members – All Regions
Public School Heads

Subject: **ADMINISTRATION OF THE LEARNING MANAGEMENT SYSTEM AND WALKTHROUGH ON THE COURSES ON PNPKI APPLICATION AND FOR ICT COORDINATORS**

Upon the request of the Regional PNPKI Team Leads, the ICT Service invites **Members of the Region and Division PNPKI Teams** on Friday, the **6th of August 2021** from **9:30 AM to 12 NN**.

Session 1 - 9:30 AM to 10:30 AM

- **Participants – Strictly for Regional PNPKI Focal Person + 1 Regional Member only**
- **Register once** for both sessions https://bit.ly/PNPKI_FOCAL on or before **06 August**.
- **Agenda:** Administration of the Regional & Division Learning Management Systems (LMS)

Session 2 - 10:30 AM to 12 NN

- **Participants** are Session 1 Participants & Members of the Regional & Division PNPKI Team
- **Register** here https://bit.ly/PNPKI_Session2 on or before **06 August**.
- **Agenda:** Division LMS Administration; Walkthrough with hands-on on the LMS Courses; Other Matters.

Meeting **links** will be sent thru the **registered email address**. Please refer to **Annex A** for other details of this meeting - sessions.

For any questions and concerns, please contact Mr. Hubert Cordial via email or chat (MS Teams) at hubert.cordial@deped.gov.ph.

ALAIN DEL B. PASCUA
Undersecretary



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ANNEX A

1) PRE – WORK

Attendees are required to have with them the softcopy of their accomplished **PNPKI application form** (e-signature & passport-size picture already affixed). Application form is available for download in this link: https://bit.ly/DepEd_PNPKIApplicationForm

2) Expected of participants

Please refer to the table below for number of personnel allotted per region.

REGION	SDOs	RFP	RCL	RTM	DPL	DCTL	DVT /DCT / DPTM	TOTAL
TOTAL		17	17	17	223	223	669	1,166
I	14	1	1	1	14	14	42	73
II	9	1	1	1	9	9	27	48
III	20	1	1	1	20	20	60	103
IVA	21	1	1	1	21	21	63	108
IVB	7	1	1	1	7	7	21	38
V	13	1	1	1	13	13	39	68
VI	20	1	1	1	20	20	60	103
VII	19	1	1	1	19	19	57	98
VIII	13	1	1	1	13	13	39	68
IX	8	1	1	1	8	8	24	43
X	14	1	1	1	14	14	42	73
XI	11	1	1	1	11	11	33	58
XII	8	1	1	1	8	8	24	43
XIII	12	1	1	1	12	12	36	63
CAR	8	1	1	1	8	8	24	43
NCR	16	1	1	1	16	16	48	83
BARMM	10	1	1	1	10	10	30	53
CO								15

Legend:

RFP	Regional Focal Person (RITOs)
RCTL	Regional Certification Team Leads (Regional AO Personnel)
RTM	Regional Team Member
DPL	Division PNPKI Lead (DITOs)

DCTL	Division Certification Team Lead (Division AO Personnel)
DVT*	Division Validation Team
DCT*	Division Certification Team
DPTM	Division PNPKI Team Member (Select Sch ICT Coordinator/AO, etc.) DVT & DCT are also members of DPTM



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