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Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-1221-0166

MEMORANDUM

29 December 2021

For: **Execom Members
Central Office Directors, Division Chiefs and
Heads of Offices**

Subject: **VALIDATION OF RECIPIENTS OF THIRD BATCH
OF LAPTOPS**

The Office of the Undersecretary for Administration (OUA) is finalizing the list of recipients of new laptops for Central Office (CO) officials and personnel in preparation for the third batch to be delivered and distributed.

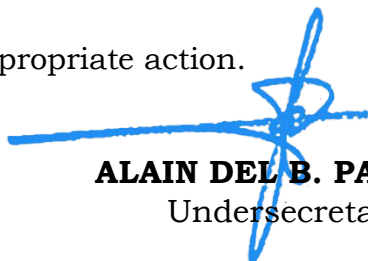
In relation to this, the OUA is requesting all CO offices to validate their respective lists for finalization. Should there be any discrepancies and/or amendments, please submit the corrections for the OUA's finalization.

Attached for your reference are the lists generated from the CO offices requests. Also attached are the specifications and photos of the new laptops for distribution for reference. Those who have been previously issued laptops and/or desktops but are dissatisfied with their units may opt to exchange their units for this new batch.

This may be the last batch of laptops to be issued to officials and personnel at the Central Office, and it is expected that after this distribution all concerned personnel would have their own issued laptops. For this reason, all Directors, Division Chiefs and Heads of Offices are requested to be review thoroughly their requests for new laptops.

Please submit signed final requests and all corrections to Mr. Nereo James B. Bolante, STA IV of OUA, via email at nereo.bolante@deped.gov.ph **on or before 7 January 2022.**

For compliance and immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary



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Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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JOSEPH JERIC UMANGGA	Technical Assistant I	International Cooperation Office	OSEC
BRANDON PALER	Technical Assistant I	International Cooperation Office	OSEC
MAURENE GAYE OBRERO	Technical Assistant I	International Cooperation Office	OSEC
JOSEPHINE GESITE	Administrative Support I	International Cooperation Office	OSEC
LILIAN MULA	ADAS III	OSEC-Proper, Admin. Unit	OSEC
ANALYN DIZON	ADAS V	OSEC-Proper, Admin. Unit	OSEC
MA. NICOLE ALAMIN	SADAS III	OSEC-Proper, Support Staff of the Undersecretary	OSEC
MA. GUIA DEL VALLE	EA II	OSEC-Proper, Support Staff of the Undersecretary	OSEC
LOURDES ARGUELLES	EA I	OSEC-Proper, Support Staff of the Undersecretary	OSEC
CARREN RAMIREZ	ADAS V	OSEC-Proper, Records Keeping Unit	OSEC
JUNALIZA EMPIC	Admin. Support II	OSEC-Proper, Records Keeping Unit	OSEC
MICO ROSELLE DIONOSIO	Admin. Support II	OSEC-Proper, Records Keeping Unit	OSEC
ABDUL HAIY A. SALI	Senior Education Program Specialist	NEAP - Professional Development Division	OSEC- NEAP
ALELI D. BRIONES	Senior Education Program Specialist	NEAP - Professional Development Division	OSEC- NEAP
CRISTINA A. MONSANTO	Education Progran Specialist II	NEAP - Professional Development Division	OSEC- NEAP
DANIEL A. MABINI	Senior Education Program Specialist	NEAP - Professional Development Division	OSEC- NEAP
DUSTIN TROY R. JOSON	Senior Education Program Specialist	NEAP - Professional Development Division	OSEC- NEAP
FLORENTINO L. VARRON, JR.	Education Progran Specialist II	NEAP - Professional Development Division	OSEC- NEAP
GUILLERMO NIKUS A. TELAN	Senior Education Program Specialist	NEAP - Professional Development Division	OSEC- NEAP
MA. CARMILA B. CLAVE	Education Progran Specialist II	NEAP - Professional Development Division	OSEC- NEAP
RICHIE CARLA A. VESAGAS	Senior Education Program Specialist	NEAP - Professional Development Division	OSEC- NEAP
RIZZA A. PEREYRA	Senior Education Program Specialist	NEAP - Professional Development Division	OSEC- NEAP
SAMSON V. EDILLO	Senior Education Program Specialist	NEAP - Professional Development Division	OSEC- NEAP
CAROLINE ANNE C. MIRANDA	Administrative Officer V	NEAP - Professional Development Division	OSEC- NEAP
MA. CECILIA S. FERRAZ	Project Development Officer II	NEAP - Professional Development Division	OSEC- NEAP
ANNA MARIA PATRICIA V. SANTOS	Senior Education Program Specialist	NEAP - Professional Development Division	OSEC- NEAP
JAYSON A. PEÑAFIEL	Senior Education Program Specialist	NEAP - Professional Development Division	OSEC- NEAP
JERSON R. CAPUYAN	Education Progran Specialist II	NEAP - Professional Development Division	OSEC- NEAP
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ANGELO E. BEDAÑA	Technical Assistant	NEAP - Professional Development Division	OSEC- NEAP
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JOJET T. GABRIEL	Technical Assistant	NEAP - Professional Development Division	OSEC- NEAP
MATHEW M. BOFETE	Technical Assistant	NEAP - Professional Development Division	OSEC- NEAP
ROBERT ANGELO M. SANTOS	Administrative Support Staff	NEAP - Professional Development Division	OSEC- NEAP



Specifications and Photos of New Laptops

Dell Latitude 3420

Intel Celeron 6305 Processor

14" FHD (1920 x 1080)

250nits, Camera w/shutter & Microphone

1 x 8GB RAM, DDR4 Non-ECC

1TB 2.5" 5400RPM HDD

3 Cell 41Whr ExpressCharge Battery

65W AC Adapter

Intel Dual Band Wi-Fi 6 AX201 2x2 802.11ax 160MHz + Bluetooth 5.1

WLAN Intel AX201 WLAN + BT Driver (WIFI + Bluetooth)

Single Pointing Backlit Keyboard, US English

Windows 10 Pro 64bit Nat'l Aca Strategic

Microsoft Office

Optimization Software

Sophos Antivirus

Dell Essential Ballistic Nylon Briefcase 14"

3 years Onsite Service and Support





Right



1. Micro-SIM card slot (Optional)
2. MicroSD-card slot
3. Universal audio port
4. USB 2.0 port
5. USB 3.2 Gen 1 port
6. Network port
7. Network activity LED
8. Wedge-shaped lock slot



Left



1. DC-in port
2. Power LED
3. HDMI 1.4 port
4. USB 3.2 Gen 1 with PowerShare
5. USB 3.2 Gen 2x2 Type-C port with DisplayPort Alt Mode and Power Delivery



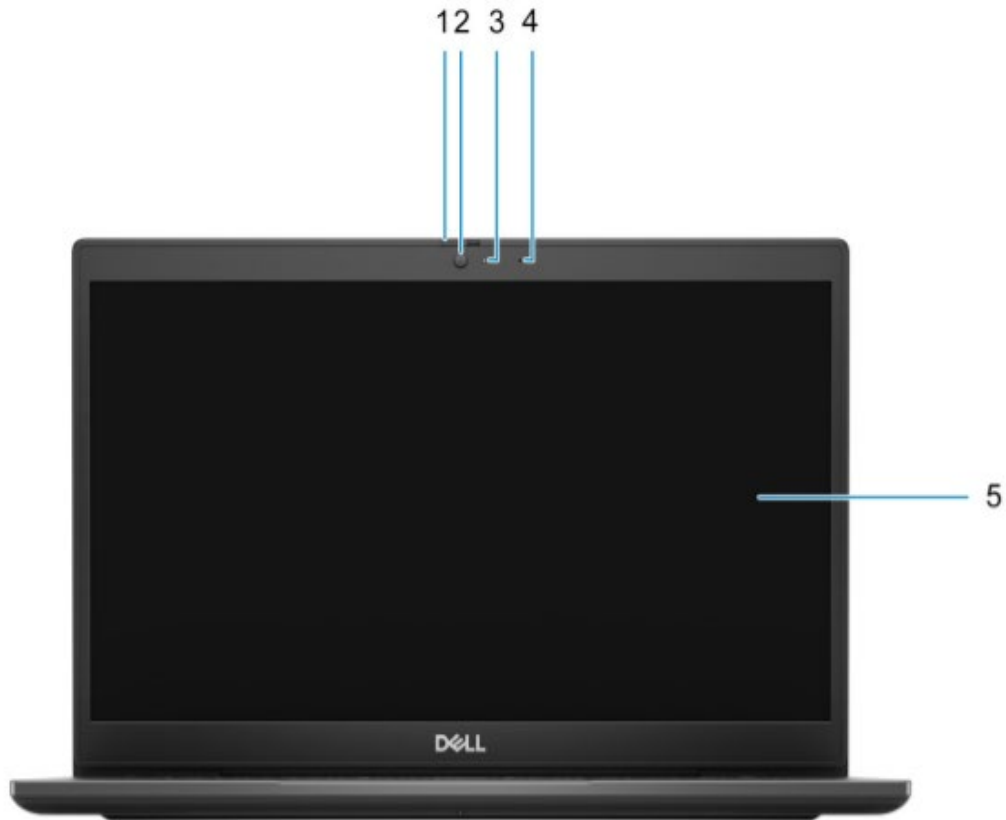
Top



1. Power button with optional fingerprint reader
2. Keyboard
3. Touchpad



Front



1. Privacy shutter (Optional)
2. Camera
3. Camera status light
4. Microphone
5. LCD Panel



Bottom



1. Speakers
2. Service tag location
3. Air vent



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